



Church of God Mount Pleasant

of Allegheny Region Conference

Churches of God General Conference

"To know Jesus and make Him known."

JOB TITLE

COGMP Worship Leader

JOB SUMMARY

This position is defined as a spiritual leader of the church with a major focus on music. It involves several roles in leading, planning, discipling/ministering, organizing and vision casting. The person in this position works closely with the Lead (Senior) Pastor to plan and lead all services of the church and is responsible to the Lead (Senior) Pastor and the Church Council. All of the duties of this position are for the purpose of glorifying Jesus Christ.

JOB DESCRIPTION

ROLES:

Leader:

- Leads and directs the congregational music at regular and special worship services or works in conjunction with volunteers to accomplish this goal. Responsible to "set the tone" for the morning worship service drawing the congregation into an attitude of worship and inviting the Holy Spirit's presence.
- Directs the organization and implementation of a comprehensive church music program including choir, vocal and/or instrumental ensembles, soloists, etc.
- Plans, schedules and conducts rehearsals for choirs (adult choir, children's and youth choirs, possibly bell choir) for special services/seasons (preferred but not required) through direct leadership or oversight of volunteers. If a church member volunteers to lead one of these choirs, the Worship Leader provides oversight and encourages him/her.
- Leads in maintaining a church music committee, team, or council that meets regularly to plan weekly worship and/or special programs throughout the church year.
- Ensures that all the musical and technical aspects of the worship services are well-planned, rehearsed, and ready to encourage praise and worship of the Lord and to advance His kingdom.
- Participates in staff meetings and other activities in the church. Assists other staff members in churchwide events when needed.

Planner:

- Plans worship services either independently or with music volunteers to choose music that relates to the scripture/sermon theme submitted by the Lead (Senior) Pastor or guest speaker.
- Works closely with the Lead (Senior) Pastor to create special programs during the church year according to the ministry calendar (Ash Wednesday, Holy Week, Thanksgiving Eve, Christmas Eve, etc).
- Schedules accompanists and special music for weekly worship services.
- Assists with planning and leading special children's services and activities such as Youth Sunday, Children's Christmas program, VBS, etc.

Discipler/Minister:

- Intentionally gets to know members of the congregation. Encourages and recruits members of the congregation of all ages to offer their musical talents to the church, individually and/or in organized music groups.
- Leads services in such a way that points everyone toward God through worship.
- Leads vocalists and musicians to grow spiritually (i.e. devotional time accompanies rehearsal).
- Shares their passion for music as an important tool in worship by possibly leading or sharing during various small groups.

Organizer:

- Submits information for the worship service including order of worship, readers, special music etc., to the Administrative Assistant in a timely manner to be used to produce bulletin and Easy Worship slides. Works closely with the Administrative Assistant to ensure correct lyrics are utilized for input into Easy Worship Software Program utilized to project lyrics for the congregation.
- Supervises the use and maintenance of all music equipment and supplies (i.e. piano/organ tuning, organization of choir room, choose hymnals when replacement needed, etc).
- Works with the sound/audio visual technician to ensure the technical aspects of all worship services and special programs are in place. Demonstrates willingness to learn the basics of the technical aspects pertaining to worship if unfamiliar.
- Prepares and recommends an annual music ministry budget to the Budget and Finance Committee. Manages music budget, selects needed music and supplies (including audio/visual supplies).

Vision Caster

- Constantly explores and introduces new or different (not necessarily contemporary) biblically and theologically sound music that will be uplifting to the congregation.
- Keeps informed on current music methods, materials, promotional ideas, and administrative techniques.
- Helps congregation to find their worship voice (what makes them excited about worship).

REQUIREMENTS

- Acts as a spiritual leader who is able to disciple the congregation through music
- Exhibits a vibrant faith in Jesus Christ that draws others to know Him as Lord and Savior
- Promotes the church's mission statement "To know Jesus and to make Him known"
- Possesses a working knowledge of both traditional and contemporary Christian music
- Utilizes effective communication skills across generations
- Displays charisma and motivation
- Exhibits technical competence and organizational skills
- Works independently and in team settings
- Plays keyboard and/or guitar is preferred, but not required
- Displays proficiency in and/or ability to learn:
 - Microsoft Office (intermediate/proficient skill level)
 - Easy Worship (ability to learn)
 - Organizational skills (proficient skill level)
- Maintains a professional demeanor, at all times
- Maintains a Christian work ethic, accountability, and flexibility, and have a positive Christian attitude

EDUCATION/EXPERIENCE

- Bachelor's degree or higher in music, preferred but not required
- Minimum 2-years Worship leading experience, preferred but not required

JOB TYPE

- Part-time; approximately 10 hours, per week

WORK SCHEDULE

- Expected to lead Sunday morning worship services/s 46 of 52 Sundays/year
- Expected to plan the worship service/s for 50 of 52 Sundays/year
- Expected to assist with other special worship services throughout the year

Note: Suggested salary \$13,000/annually (approximately \$25/hour)

**All work performed, (intellectual and otherwise), while employed at the Church of God Mount Pleasant, is the sole property of the Church of God Mount Pleasant.*