

Members Present: George, Phil, Susan, Wes.

The meeting was opened with prayer by Susan

**Interview:**

- **James Davis:** James needs one more class before he will have one-third of coursework done. At this point in time, recommend him for Christian Worker License until he completes the additional class.

**Discussed:**

- Wes has been appointed as co-chair of the MTO.
- **Shawn Roberts:** We have received his ordination application and the paperwork needed. Susan will contact him to see if we can do an in-person interview on Friday, March 3<sup>rd</sup> or 10<sup>th</sup>.
- **Steven Flugga, Jr:** necessary information was forwarded to Gladys regarding his tuition bill.
- Bills from Winebrenner will be automatically sent to Gladys for payment. She has a list of current students and Susan will forward information on new students to Phil who will notify both Gladys and Winebrenner.
- Classes:
  - We are paying for the ICS program at Winebrenner, as well as the combined program with the other regions. Students are responsible for books.
  - Taking classes in the combined program with the other regions was on a trial basis. It was decided to continue in on the program. Phil will meet with the other regional directors regarding the curriculum.

**Correspondence:**

- Received a thank you note from Jason Kramer for the MTO support both in prayers and financially while he was in Seminary. He has graduated from Liberty.

**Tabled:**

- March: We will discuss the credential renewal requests all at the same meeting for recommendation to Ad Council
- After Conference: Matthew Roberts has requested an Annual License. He must sit at two Annual ARC Conference sessions to be eligible. We will set up an interview with him after this, his second conference. He has met the requirement of having one-third of coursework completed.

The next meeting will be on February 16 at 6:00 PM via Zoom

Phil closed the meeting with prayer.

Respectfully submitted,  
Susan McMichael  
Secretary

Members Present: George, Phil, Susan, Wes.

The meeting was opened with prayer by George.

**Interview:**

- Roy Countryman -recommend renewal of CWL

**Items to discuss:**

- Adam Huff did not join the meeting – we will try to reschedule him for a later meeting
- Annual Credential letters were due on Feb. 15.
  - The following have been received:
    - Roy Countrymen
    - Justin Deiter
    - John DeVincent
    - Steven Flugga Jr
    - Dana Jones
    - Scott Lichliter
    - Matthew Roberts
    - Jason Kramer
    - Shawn Roberts
    - Kerry Vough
  - Robert Iksic’s letter was returned by the Post Office as unclaimed. I emailed a copy of the letter to Phil who will be getting it to Robert.
  - Adam Huff was unable to pick up at Post Office, emailed him a copy of the letter.
  - Never received signed certificate from the following:
    - Beth Linhart – per George, she has indicated she doesn’t want her license renewed
    - Pat Linhart - per George, he has indicated she doesn’t want her license renewed
  - Letters not returned:
    - Troy Fritz
    - David Tristiani
    - Denis Wyer
  - George has spoken to Matthew Roberts who is requesting an annual license. Since he has not been to two Annual Conference Sessions, he is not eligible for consideration until after conference in May. We will set up an interview with him after this, his second conference. He has met the requirement of having one-third of coursework completed.

**Tabled:**

- March: We will discuss the credential renewal requests all with an email meeting for recommendation to Ad Council
- Per Ad Council the issue of how to handle unexcused absences will be discussed by the constitution committee and a report given at the March 28 meeting
- Per Ad Council, they are discussing a change in the commission structure in that MTO will be combined with Pastor Oversight and Spiritual Foundation. Plans are not final.

Meeting #2

February 16, 2023

The next meeting will be March 3 in person, and on Zoom, at the West Newton First Church of God at 7:00 P.M. to meet with Shawn Roberts for his ordination interview. Pastor Oversight will be invited to sit in on the meeting.

George closed the meeting with prayer,

Respectfully submitted,  
Susan McMichael  
Secretary

Members Present: Phil, Susan, Wes.

By Invitation: Morgan Kelly, Chair of the Pastor Oversight Commission

The meeting was opened with prayer by Wes.

**Interview:**

- Shawn Roberts recommended for ordination

**Items to discuss:**

- Annual Credential letters were not received from the following people. Susan will send out an email with a second copy of the letter and a note indicating that if return information has not been received by March 11, license may not be given to them at Conference for the 2023-2024 year:
  - Adam Huff – annual
  - Dennis Wyer - annual
  - Troy Fritz – CWL
  - Jennifer Rodriguez – CWL
- Received Scott Leichliter’s ordination application and attachments. Not enough time to set up the interview before the next ARC Administrative Council Meeting. Will recommend annual license for 2023-2024 and schedule an interview in June
- Matthew Roberts has requested an annual license. Since he has not been to two Annual Conference Sessions, he is not eligible for consideration until after conference in May. We will set up an interview with him for July
- Susan will contact Robert Iksic and Karey Vough for biennial interviews in April

**Tabled:**

- Per Ad Council the issue of how to handle unexcused absences will be discussed by the constitution committee and a report given at the March 28 meeting
- Per Ad Council, they are discussing a change in the commission structure in that MTO will be combined with Pastor Oversight and Spiritual Foundation. Plans are not final.

The next meeting will be April 20 via Zoom

Respectfully submitted,  
Susan McMichael  
Secretary

Members Present: Phil, Susan, Wes.

By Invitation: Morgan Kelly, Chair of the Pastor Oversight Commission

The meeting was opened with prayer by Wes

**Interview:**

- Scott Leichliter recommended for ordination

**Items to discuss:**

- Attached is a copy of the Commission recommendations for licensing at Conference.

**Tabled:**

- Matthew Roberts has requested an annual license. Since he has not been to two Annual Conference Sessions, he is not eligible for consideration until after conference in May. We will set up an interview with him for July
- Per Ad Council the issue of how to handle unexcused absences will be discussed by the constitution committee and a report given at the March 28 meeting
- Per Ad Council, they are discussing a change in the commission structure in that MTO will be combined with Pastor Oversight and Spiritual Foundation. Plans are not final.

The next meeting will be 6:00 PM on April 20 via Zoom

Respectfully submitted,  
Susan McMichael  
Secretary



Members Present: Phil, Susan, Wes.

The meeting was opened with prayer by Wes

**Interview:**

- Bob Iksic – recommending for renewal of Christian Worker License
- Karey Vough - recommending for renewal of Christian Worker License

**Items discussed:**

- Roy Countryman - received email from Roy regarding classwork. Susan will send him an email letting him know the work he did with Pastor Tim Show will be considered credit for the Leadership and Christian Worship classes.
- Reviewed email from Janis Bracken – will recommend excused absence from conference
- Reviewed email from George and Marcie Marasia - – will recommend excused absence from conference
- Susan will send Wes the Winebrenner Syllabus to consider doing an in-house Polity class
- Wes will contact Tim Beatty about the possibility of doing an in-house counseling class.

**Correspondence:**

- Thank you note has been sent to George Marasia to thank him for the time he served on MTO

**Tabled:**

- We will discuss possible additional members for MTO after conference

The next meeting will be 6:00 PM on June 15 via Zoom. The meeting was closed with prayer by Wes.

Respectfully submitted,  
Susan McMichael  
Secretary

Members Present: ~~Phil~~, Susan, Wes.

The meeting was opened with prayer by Wes

**Interview:**

- Adam Huff – recommending for renewal of Annual License
- Matthew Roberts - recommending for renewal of Christian Worker License; once he has more classes completed, will recommend for Annual

**Items discussed:**

- Roy Countryman – Susan emailed Gladys that he is enrolled in ICS through Winebrenner. We will ask Phil to notify Winebrenner.
- Kim Rankin is still considering what her call looks like; will contact us if she wishes to pursue any credentials
- At the present time we are still going to operate as MTO, while inviting members of Pastor Oversight to our meetings until final details can be worked out for the joining of the two commissions. We will postpone search for perspective people to serve on the commission until the details are complete.
- Susan will contact Dean to get the roll call from conference so that we can check on the unexcused absences.
- Susan will send the ICS (formerly PTI) syllabus and class information to Morgan and Wes so they can consider classes that we can offer through the ARC

The next meeting will be 6:00 PM on August 17 via Zoom. The meeting was closed with prayer by Susan

Respectfully submitted,  
Susan McMichael  
Secretary



Meeting #7

Pastoral Ministry Commission

August 17, 2023

Attendance: Wes Lewis, Morgan Kelly, Lon Hogue, Jason Kramer, Phil Scott

Meeting called to order by Wes Lewis.

Discussed July 2023 meeting.

By common consent recommended 2024 Salary to reflect a 4% increase.

Discussed timeline of Sabbatical development and approach.

Discussed names of persons to recruit and assigned contacts.

Met with Jason Kramer, discussed the future and ordination for 2024.

Discussed ongoing projects:

Sabbatical Policy

Editing Ordination Questions

Education Offerings.

Submitted by Phil Scott

## Meeting # 2

Church Planting and Ministry Development (Mobilizing Disciples)

Meeting at Center Bethel Church of God

February 23, 2023

Present is Jason Krammer, Pastor Lee Kline, Pastor Mitch Johnston

We discussed a book that we can sow into the pastors at conference sessions. We talked about a do a book? Or do a retreat? Mitch has spoke with Phil about the books "Renovated" by Jim Wilder, and "A Church of House Churches" by Jason Shepherd. Jason suggested the a retreat for the pastors around the idea of invigoration, stimulation, that is pushing discipleship. We have to work on language. Or possibly doing mini-grants for workshops. Lee shared the easy way is handing a book out or how do we get buy in from the pastors. What can we do with fresh expressions or exponential.

How do we get pastor to look at in-reach, out-reach and mobilizing disciples. We talked about 95% of our work is inward. And we pat ourselves on the back for outreach. How do we be more urgent and intentional? So if we give a book, it is part of a retreat? Is it over night or one day? Who is the person with credibility or experience that can lead it?

Jesus said "go and make disciples ... what are you going to do about it?". What is our purpose? What are we doing that people want to come and participate? Handing out a book is easy, but we want something deeper? Is there something we can tease an idea at conference? So we agree that we are trying to get a ground floor for discipleship. It has to be more than one and done, but do a retreat that gives them something and then we follow up with a next step. Perhaps they come up with a project and you get a small grant? Then comes a testimony on what you accomplished with the project you designed at the retreat. So to bring this around, do we want to make a commitment (wet or firm) to do this retreat? Why do they want to come?

We kept coming back on how we need to continue this conversation at our next meeting and we need to be in prayer about purpose and what will be something people want to come to. We will look at someone one that is seeing success. But we have the money to bring in a quality speaker and do a quality retreat. So we will pray about a speaker and when we want them to come.

Jason closed in prayer.

**Northern District Representative  
Mark H. Yarger  
March 22, 2023**

- I continue to receive and make email contacts/ phone calls with Northern District churches and update Phil as necessary.
- We had 23 Pastors and spouses in attendance at the dinner in the Villa restaurant at Kittanning PA on March 9. Great responses and a great time by all.
- We had a total of 8 in attendance at the Northern District (Ellwood area) breakfast at Hugger/Muggers in New Castle. There was a really positive response and we plan to continue them monthly. The next is schedule for April Tuesday April 11 at 8:30 am same location. This is open to any pastor and elders.
- A breakfast in a second location (Franklin area) is sit for Tuesday April 18 at 8:30 am in the Caring Place. This open to any pastor and elders.
- Working on monthly breakfasts in the Indiana Pa area for Pastors in the Kittanning, Punxy and Cherry Tree areas.
- Deb and I volunteer one Sunday a month to do a Sunday service and communion at Grove Manor.
- I do bible studies in the skilled and Personal Care facilities weekly at grove Manor.
- Working with Grove Manor board to hire a full-time Chaplain at Grove Manor.
- Our nursing homes are open to our churches to do activities at any time. Contact the Activities or chaplains of those homes.

**Submitted by  
Mark Yarger**

## **Northern District Representative report to administrative council**

Meeting - August 24, 2023:

-We had three different groups of pastors and quests of the northern district continue to meet monthly in New Castle, Franklin and Punxsutawney for prayer breakfast, devotions, fellowship and prayer. There's approximately a total of 20 different pastors and elders that meet in these groups. We also have community pastors and elders from other churches of different denominations. I attended the Franklin and Punxsutawney groups in July and August.

- Plans are being made to have a combined fall cookout and campfire at Grange Church of God on Sunday October 15.

-Pastor Marcus Johns hosted a walk through the Bible event at Grange Church of God. There were 45 in attendance which including district pastors. I heard some very positive reports about the events.

-Congress Hill has begun a second morning worship service.

-Grove Manor is holding a special carnival event for the residents on September 23. Plans are to recruit volunteers from our churches to serve. This is just a few of the exciting things happening in our northern churches.

Submitted by Mark Yarger

## Northern District Representative Report to Administrative Council

Meeting – November 30, 2023:

- Our three Pastors' Breakfast groups continue to meet monthly in New Castle, Franklin and Punxsutawney for prayer, devotions, fellowship and support. I meet monthly with the New Castle group. I also attended the special event at Grange and the Franklin group breakfast in November. In addition to our own Northern District pastors and elders, we have pastors and members from three other denominations. We also planned and attended a Pastors and wives' dinner and fellowship time hosted by the Grange Church of God on Sunday, October 15. Pastor Marcus and Hanna added a nice change for the Punxsutawney breakfast group by hosting the gathering in their home and serving an Indian breakfast which brought rave reviews by those attending.

- The New Castle breakfast group is working through a chapter a month in a book entitled, *Digging The Wells of Revival*. I shared a devotion on the biblical references between the connections of fasting and prayer with revival from the book to the Franklin group as well. They received it well and many took down the name of the book.

- Pastor Phil and Nancy Scott, as well as I, attended Grove Manor's special carnival event for the residents on September 23.

- Discussion on possible future ideas and events:
  1. Church and community prayer walks at our Nursing Homes.
  2. A possible truck stop ministry through the guidance of Pastor Jeff Harris at the T&A Truckstop in Barkeyville.
  3. Continue introducing the *Fresh Expressions* movement to our Northern District churches and members.
  4. Possible collaborations with churches and agencies near our Nursing Homes on missional strategies to reach out to the residents, their families, and Nursing Home staff.
  5. Engage Northern District churches and pastors in prayer for revival.

Submitted by Mark Yarger

Allegheny Regional Conference Foundation

Meeting # 2

7 pm at Center Bethel, Alverton PA

Present Pastor Lee Kline, Pastor Mitch Johnston, Ms Gladys Grimm

Not Present Scott Porterfield, Pastor Lon Hogue

The ARC foundation opened in Prayer by Lee Kline.

The foundation considered three requests.

First, the **Adrain Community Church of God**, pastor Wes Lewis, is seeking a request to help for an outreach project in putting a **digital sign** out front of the church. This will help get the word out to the local community of the events beyond signs and banners and facebook. ACCOG has a total project of \$8000 and is asking for half which is \$4,000. The church is going to raise it regardless. **We will request two additional items for clarification:**

1. They are looking to see what their 501c3 status is through the IRS or CGGC.
2. We will also ask for a timeline from ACCOG and Pastor Wes.

Mitch will communicate via email our requests.

Secondly, the New Brighton Church of God, Pastor Lon Hogue, is seeking request for a chair lift for their church. We have not received a proposal in writing as of this meeting.

Thirdly, the Center Bethel COG request to help with Navigators. CBCOG has a completed time line, with a proposal for total grant request of \$6,750.00. The grant would be used for navigators partnership, training and promotional items, tables for meeting and equip disciple-makers in the pilot partnership with Navigators.

With ACCOG, we need more information, and will consider theirs contingent on the 501c3.

With CBCOG, we will consider to approve their proposal for \$ 6,750.

With NBCOG, we need a written proposal.

Lee had a discussion with Scott about the three requests. Scott has agreed to be at Conference session in May. Do we need to put a sample up at conference for churches to see.

We talked about why more churches are not applying for the grants.

We acknowledged that the ARC as a region at their last ad council meeting agreed to add the ARC to the annual budget for the conference sessions.

Mitch closed in Prayer.

**Christian Loving Fund Meeting**  
**June 23, 2023**  
**Franklin Church of God**

**Present:** Pastor Jim Leichliter, John Doyle, Janet Hoffman, Priscilla Earhart, Joy Strain, Pastor Rick Gamble, and ARC director Phil Scott.

Jim began the meeting with Prayer.  
Mileage was handed in.

**Secretary's Report:** Minutes were looked at from the September 24, 2022 meeting. Minutes were accepted.

**Treasurer's Report:** Joy presented Treasurer's report. Priscilla motioned to accept the Treasurer's report. Janet 2<sup>nd</sup> the motion. Motion was approved.

**Stifel:** Chris Simms from Stifel stepped in and gave a report on investments. Chris felt we should move the long-term bonds to short-term CDs. Rick motioned that we move the long-term bonds to short term CDs per Stifel's recommendation. John 2<sup>nd</sup> the motion. Motion was approved. Chris then left the meeting.

**Financial Clerk's Report:** John presented the Financial Clerk's report: Rick motioned to accept the Financial Clerk's report. Janet 2<sup>nd</sup> the motion. Motion was approved.

**Old Business:**

Grove Manor Honor Board: John needs name plates and is looking for prices. John will contact a company.

**New Business:**

Janet motioned that Pastor Rick Gamble be appointed as a director to the CLF for another 5-year term. Priscilla 2<sup>nd</sup> the motion. Motion was approved,

Election of officers: John motioned that all officers retain their positions for the next year. Janet 2<sup>nd</sup> the motion. Motion was approved.

Rick motioned to approve a grant from the Caring place for a small portable sound system. Janet 2<sup>nd</sup> the motion. Motion was approved.

Phil shared some insight on the Grove Manor Board and Grove Manor foundation.

Christian Loving fund Sunday will be the Frist Sunday in November. A letter will be sent to the Churches.

John will give information from Stifle to Priscilla.

Next meeting will be determined later.

Meeting was adjourned.

Submitted by: Pastor Rick Gamble, CLF Secretary

Camp Sonrise Mountain  
Executive Director's Report  
December 2023

#### PROPERTY MAINTENANCE & UPGRADES

- Installed hasp and keep on pump house door (door kept blowing open).
- Repaired various locks and doorknobs in dining hall.
- Installed weather stripping and door sweeps on outside dining hall doors.
- Stacy and Brooke worked on the brush hog – it's very easily dented because the reinforced metal has broken or fallen off. They attempted to get some of the dents out so it doesn't interfere with the blade. It is not in very good shape. It will continue to dent every time it hits a stump. The differential casing leaks oil. It is most likely cracked. The brush hog will need to be replaced when we can afford to. It is needed for field areas and trails.
- Cleared / widened Lovers Lane so there will be room for the brush hog in the spring.

#### GROUNDS:

- Brush hogged fields and trails.
- Cut up fallen trees for firewood.

#### COTTAGE:

- Stacy replaced the shingles that had blown off the porch roof and inspected the entire roof. He believes it should be good for another year. Will reevaluate in the fall.

#### RESIDENCE:

- Repaired holes in walls and painted the little room that was once the camp office.
- Replaced doorknobs in basement/garage so all are keyed alike.
- Installed new bathroom faucet.
- Installed weather stripping on garage man door.

#### UPCOMING GROUPS:

- Junior High Arctic Blast: February 2 – 4
- Senior High Arctic Blast: February 16 – 18

#### ADMINISTRATIVE:

- I attended a Zoom meeting on 12/14 as part of the Camp Policy Task Force to help draft a uniform policy for the CGGC camps regarding transgender issues. The draft will be reviewed by the legal department then passed along to the CGGC Ad Council.
- The camp Christmas cards were mailed out.
- A "Save the Date" postcard has been designed for summer camp. We will have it printed and mailed out to campers and churches.
- We are considering creating a monthly blog to add to the camp website. We'll try it in January and will continue with it if it doesn't take up too much time.

I took the last two weeks of December off to regroup and reset. It was another "first" without my mom and I felt it necessary to just be still and let God speak to my heart. Only He can give us the peace that we so very much need as we travel through grief. I found much comfort in our family traditions – both new and old, but my deepest comfort comes from the Lord. The same Baby who was born in a manger all those years ago reigns today in my heart. So many things have changed and will continue to change, but that's okay, because God is the same today, tomorrow, and forever. As I look forward to 2024, it is once again with hope and excitement. For where He leads, I will follow.

*"It is the LORD your God you must follow, and Him you must revere. Keep His commands and obey Him; serve Him and hold fast to Him." ~ Deuteronomy 13:4*

Blessings,  
Carrie Dix