

## **Allegheny Region Administrative Council**

Meeting #1 – January 31, 2023 - 7:00 P.M. via Zoom

**Members Present:** M.J. Bobula, J.A. DeVincent, E.A. Dunlap, C.C. Florendo, C. Dix, J.R. Gamble, G.L. Grimm, L.D. Kline, S.O. McMichael, D.E. Nolt, M.H. Yarger. Advisory members: P.J. Scott, and D.A. Hay Jr.

Pastor Mike Bobula led the meeting due to Pastor Doug Nolt not feeling well.

Pastor Rick Gamble led devotions from Leviticus. How are we keeping the light of God going strong?

### **Minutes:**

Ad. Council meeting #7 – November 29 2022

**Voted** to approve the minutes of Ad. Council meeting #7 as presented.

Ad. Council meeting #8 – December 12, 2022

**Voted** to approve the minutes of Ad. Council meeting #8 as presented.

### **Correspondence:**

Thank you card from Karen Rhodes for the generous gift of the region

### **Financial Reports:**

Office Financial (November 30 & December 31, 2022)

**Motion** to receive the Office Financial Reports for November 30 & December 31, 2022 as presented. - passed

Financial-Statistical (November 30 & December 31, 2022)

**Motion** to receive the Financial Statistical Reports for November 30 & December 31, 2022 as presented. - passed

**Motion** to send end of the year Financial-Statistical to all the churches with their monthly contributions receipt. - passed

Treasurer & Trustee of Invested Funds (November 30 & December 31, 2022)

**Motion** to receive the Treasurer and Trustee of Invested Funds reports for November 30 & December 31, 2022 as presented. - passed

Noted that a check for Shirley Follett estate was never cashed so the money was put back into the checking account.

Reported Camp Endowment is doing better this year than last year. We are able to up the monthly amount sent to the camp by \$100. The total amount sent each month is now \$1300.

### **Officers Meeting Report**

Report on software and hardware purchases made in the previous 2 months

MacBook Pro

Microsoft Office

Adobe Acrobat

Will be purchasing Quickbooks online in the near future

Allow Dean to take a Fred Pryor Seminar for Quickbooks cost is \$149

**Motion** to declare the amount of \$23,000 of the cash compensation paid to Pastor Philip Scott as parsonage allowance for the period beginning January 1, 2023 and all future years until amended. - passed

**Standing Committees:**

Constitution Committee – Mike

Talked about constitutional change direction

**Motion** to proceed with reworking of the constitution. - passed

Nominating Committee – no report

Planning Committee appointments – Phil

Meeting with organizers from the Kingwood Church on Feb. 1

Trustees for Conference House – no report

**Regional Director's Report** – Pastor Phil Scott

Written Report presented.

Ministry Training & Ordination Commission

Discussion of what is done when credential candidates do not attend conference sessions. This was referred to the Constitution Committee

Pastoral Oversight Commission – no action

Commission Minutes:

Ministry Training & Ordination Commission

Pastoral Oversight Commission

Spiritual Formation

Church Planting & Ministry Development

Church Relations

Motion to accept commission reports. - passed

**Reports from Agencies** (including financial reports):

ARC Foundation - Lee Kline

Talked about investment strategy

Asked that foundation be put in the budget. In order to stay a private foundation, we need to take in \$10,000/year in donations. They asked to be put in the budget for 2024.

Motion to give the ARC Foundation up to \$10,000 for 2023 to be paid mid-December - passed

Camp Sunrise Mountain Board – Carrie Dix

Getting ready for Artic Blast

Junior High

Currently have 49 campers registered

Senior High

Currently have 11 campers registered

Work team from University of Findlay

Pastor Brent is going to be one of the Deans this year

Offering a new event – spring refresher (April 14-16) \$125 for women.

Susan Callaway speaker  
Camp rate set at \$300/camper  
Explain why camper rate is going up?

**Sumner Camp**

Sunday – Saturday

June 11-17

June 18-24

June 25-July 1

July 2-8

July 14-16 - ???

Personal Spiritual Retreat in October 12-14

Grove Manor Board – Beth Dunlap

Changed board to a minimum of 5 board members down from 12.

Face to face board retreat March 6 at Laurelville.

Zoom board meeting February 27

Advertising for a chaplain

Grove Manor Foundation – Beth Dunlap

Christian Loving Fund - Rick Gamble

No new grant applications

**Voted** to receive the Agency Reports as presented.

**Reports from Elected Ad. Council Members:**

Northern District – Mark Yarger

Written report presented.

Central District – Susan McMichael

Southern District - currently no representative

Member at Large – John DeVincent

Member at Large – Rick Gamble

**New Business/Other Reports**

**Date for Next Meeting** – March 28, 7 PM

**Adjourned with prayer.**

Respectfully submitted,  
Dean Hay Jr.  
ARC Administrative & Communication Assistant

## **Allegheny Region Administrative Council**

Meeting #2 – March 28, 2023 - 7:00 P.M. via Zoom

**Members Present:** M.J. Bobula, J.A. DeVincent, E.A. Dunlap, C.C. Florendo, R. Dix, J.R. Gamble, G.L. Grimm, L.D. Kline, S.O. McMichael, D.E. Nolt, M.H. Yarger. Advisory members: P.J. Scott, and D.A. Hay Jr.

### **Devotions:**

Old vs. new wineskins

- John 2

### **Minutes:**

Ad. Council meeting #1 – January 31, 2021

**Motion** to approve the minutes of Ad. Council meeting #1 as presented. - passed

### **Correspondence:**

None

### **Financial Reports:**

Office Financial (January 31 & February 28, 2023)

Financial-Statistical (January 31 & February 28, 2023)

Treasurer (January 31, 2023, February 28, 2023)

Trustee of Invested Funds (January 31, 2023)

**Motion** to receive the Financial Reports as presented. – passed  
2024 Budget

**Motion** to receive the proposed 2024 Budget - passed

### **Standing Committees:**

Constitution Committee – Mike

- Significant discussion on point 14.04 (chair is creating a task force to address the enforcement issue)

**Motion** to present the Constitutional changes to conference in session - passed

Nominating Committee – Mike

Planning Committee appointments – Phil

- Met with Kingwood Church about details for conference
- Possibly doing a trip to Falling Water with the Pastors

Trustees for Conference House – no report

### **Regional Director's Report** – Pastor Phil Scott

Written Report presented.

**Motion** to receive the Regional Director's report as presented. – passed

Ministry Training & Ordination Commission

Pastoral Oversight Commission – no action

Commission Minutes:

Ministry Training & Ordination Commission

Ordination

Scott Leichliter  
Shawn Roberts

Annual License

John DeVincent  
Adam Huff  
Jason Kramer

Christian Worker License

Roy Countryman  
James Davis  
Justin Deiter  
Flugga, Jr, Stephen 2022  
Iksic, Robert 2021  
Jones, Dana 2021  
Roberts, Matthew 2021  
Vough, Karey

Motion to receive minutes from MTO meetings #3 & 4 - passed

Pastoral Oversight Commission

Spiritual Formation

Church Planting & Ministry Development

Motion to receive minutes from meeting #2 – passed

Church Relations

Motion to accept commission reports. - passed

**Reports from Agencies** (including financial reports):

ARC Foundation - Lee Kline

- Several inquiries some have fallen through
- Motion to accept minutes and report - passed

Camp Sunrise Mountain Board – Becky Dix

- Refresher Retreat coming up
- Camp registration has opened
- Adopt a campfire site ongoing

Grove Manor Board – Beth Dunlap

Current Board members

Rob Guy - President  
Michelle Snyder - VP  
Beth Dunlap - VP  
Nancy Scott - Treasurer  
Phil Scott - Secretary  
Mark Yarger  
Mike Peck  
Dean Hay  
Morgan Kelly  
Doris Sparks – emeritus

Grove Manor Foundation – Beth Dunlap

No Report

Christian Loving Fund - Rick Gamble

No Report

**Motion** to receive the Agency Reports - passed

**Reports from Elected Ad. Council Members:**

Northern District – Mark Yarger

Written report presented.

Central District – Susan McMichael

No report

Southern District - currently no representative

Member at Large – John DeVincent

Member at Large – Rick Gamble

**Motion** to receive the Representative Reports - passed

**New Business/Other Reports**

**Date for Next Meeting** – Reorganizational meeting at Conference Sessions May 20 (if another meeting is needed the chair is granted the privilege of calling such meeting)

**Adjourned with prayer.**

Respectfully submitted,  
Dean Hay Jr.  
ARC Administrative & Communication Assistant

**Allegheny Region Administrative Council**

Meeting #3 – May 20, 2023 – Kingwood Fellowship Center (during lunch of ARC session)

**Members Present:** M.J. Bobula, J.A. DeVincent, E.A. Dunlap, C.C. Florendo, J.R. Gamble, G.L. Grimm, L.D. Kline, S.O. McMichael, D.E. Nolt, M.H. Yarger. Advisory members: P.J. Scott, and D.A. Hay Jr.

**Dates set for 2023-2024 Ad council meetings (to be held via Zoom) at 7 pm**

- August 24, 2023
- November 30, 2023
- January 25, 2024
- March 14, 2024

**Conference Session 2023 Update**

Costs to date for conference session was presented. The final costs will be presented at the next Ad Council meeting.

**Adjourned with prayer.**

Respectfully submitted,  
Dean Hay Jr.  
ARC Administrative & Communication Assistant

Allegheny Region Administrative Council  
Meeting #4 – August 24, 2023 - 7:00 P.M. via Zoom

**Members Present:** M.J. Bobula, J.A. DeVincent, E.A. Dunlap, C.C. Florendo, R. Dix, J.R. Gamble, G.L. Grimm, L.D. Kline, ~~S.O. McMichael~~, D.E. Nolt, M.H. Yarger. Advisory members: P.J. Scott, and D.A. Hay Jr.

### **Devotions**

Pastor Doug Nolt spoke about the harvest and how sometimes we are so busy trying to plant that we miss that harvest.

### **Minutes**

Ad. Council Meeting #2 – March 28, 2023

Ad. Council Meeting #3 – May 20, 2023

Motion by J. DeVincent and seconded by E. Dunlap to accept minutes – motion passed

### **2023 Conference Sessions Minutes**

Motion to accept the 2023 Conference Session Minutes by M. Bobula and seconded by E. Dunlap – motion passed

### **Correspondence**

Letter of resignation from Pastor Susan McMichael for MTO and Central District Representative

Moved by J. DeVincent 2<sup>nd</sup> by E. Dunlap with regret to accept this resignation – motion passed

### **Financial Reports**

Office Financial (March - July 2023)

Financial Statistical (March - July 2023)

Reports presented by Dean Hay Jr.

Treasurer (March - July 2023)

Invested Funds (First & Second Quarter)

Reports presented by Gladys Grimm

Motion by E. Dunlap and 2<sup>nd</sup> by C. Florendo to accept financial reports – motion passed

### **Standing Committees**

Constitution

Need to figure out how to merge commissions

Decided to leave the marriage wording as it is in the by-laws

Nominating – no report



## Planning

Ask Kingwood to once again host the 2024 Conference  
Financial report given for 2023 Conference sessions

Motion by M. Bobula, 2<sup>nd</sup> by J.DeVincent to ask Kingwood to host 2024  
Conference session – motion passed

Ask Kingwood Youth to do worship on Friday for Pastors and use another group  
for Saturday worship

## Trustees for Conference House

Replace hot water heater

Motion by C. Florendo, 2<sup>nd</sup> by M. Yarger to accept standing committee reports – motion  
passed

## **Director's Report**

Regional Director – Phil

Add a representative from each of the two commissions onto Ad. Council. This is  
referred to Constitution Committee.

IRS 990 forms need to be given to the Ad. Council for each of the agencies that  
are required to do them.

Possible WTS D. Min Cohort possibly happening in 2024

Motion by M. Bobula, 2<sup>nd</sup> by E. Dunlap to into executive session – motion passed

Motion by M. Bobula, 2<sup>nd</sup> by E. Dunlap to accept the director's report –  
motion passed

## **Commission Reports**

### MTO

Moved by J. DeVincent, 2<sup>nd</sup> by M. Bobula to accept the minutes from meetings 1, 2, 5, 6 – motion passed

### Pastoral Ministry Commission

Moved by C. Florendo, 2<sup>nd</sup> by R. Gamble to accept the August 17 minutes included in that is the 2024 Pastor Salary scale to reflect a 4% increase.

### Church Ministry Commission

No report

## **General Conference Institution Reports (Administrative Council, UF, WTS)**

### University of Findlay

- High number of students attending this year
- New turf put in for football practice field

### WTS

- Student enrollment lower than expected, but still good
- New opportunities in the future

### CGGC

- On-going search to replace Pastor Ben

## **Reports from Agencies (including financial reports)**

### ARC Foundation - Lee Kline

No Report

### Camp Sunrise Mountain Board – Becky Dix

- Exciting summer camping season
  - o 238 Campers
  - o 95 staff
  - o 43 recommitments
  - o 29 campers expressing interest in ministry
  - o 7 first time commitments
- Lots of volunteers
- Parents appreciated \$30 from the ARC Foundation

### Grove Manor Board – Beth Dunlap

- June 1 entered into an agreement with Affinity to be our management company
- Personal care at the Caring Place is now called the Purple Iris
- New Officers (serve for 1 year)
  - o President – Beth Dunlap
  - o Vice President – Mike Peck
  - o Secretary – Phil Scott
  - o Treasurer – Nancy Scott

- Chaplains in all 3 facilities

Grove Manor Foundation – Beth Dunlap

- There to support Grove Manor
- New officers (2 year term)
  - o President – Rob Guy
  - o Vice President – Beth Dunlap
  - o Secretary – Phil Scott
  - o Treasurer – Nancy Scott

Christian Loving Fund - Rick Gamble

- Put long term bonds into short term CDs because of the difference in how they pay
- Officers elected (1 year term)
- Moved by E. Dunlap, 2<sup>nd</sup> by M. Bobula to accept the minutes from the CLF – motion passed
- Moved by E. Dunlap, 2<sup>nd</sup> by M. Yarger to appoint R. Gamble as a director for a 5 year term to CLF – motion passed
- Moved by R. Gamble, 2<sup>nd</sup> by E. Dunlap to appoint Janet Hoffman as a director for a 5 year term to CLF – motion passed

Moved by M. Bobula, 2<sup>nd</sup> by C. Florendo to accept all the agency reports – motion passed

**Reports from Elected Ad. Council Members**

Northern District – Mark Yarger

- Written report presented
- Sees himself as a conduit back to the region. Helps connect northern pastors with ARC

Central District – Susan McMichael

- No report

Southern District - Tom McGraw

- No report

Member at Large – John DeVincent

- No report

Member at Large – Rick Gamble

- No report

Moved by E. Dunlap, 2<sup>nd</sup> by M. Bobula to accept all at large member reports – motion passed

New Business/Other Reports

- New credit card
- Officers given permission to make decision on changing credit card

Date for Next Meeting – November 30, 2023

Meeting adjourned by the president D. Nolt

R. Gamble dismissed us with prayer

**Allegheny Region Administrative Council - Meeting #5  
November 29, 2023 - 7:00 P.M. (via Zoom)**

**Members Present:** ~~M.J. Bobula~~, J.A. DeVincent, E.A. Dunlap, ~~C.C. Florende~~, R. Dix, J.R. Gamble, G.L. Grimm, L.D. Kline, ~~T. McGraw~~, D.E. Nolt, S.M. Roberts, M.H. Yarger. Advisory members: P.J. Scott, and D.A. Hay Jr.

D. Nolt called the meeting to order at 7:04 PM

**Devotions**

Mark Rusnak – Caring Place Chaplain

- Shared a testimony about his wife and his adoption of a 4 week old child that had been brutally beaten. Child was only thought to live only a year or so, he is now 18 years old.
- The Lord always has us in the palm of his hand. He never gives up on us.
- M.H. Yarger prayed for Chaplain Mark and our meeting time.

**Minutes**

Ad. Council Meeting #4 – August 24, 2023

Motion by J.A. DeVincent and seconded by E.A. Dunlap to accept minutes  
motion passed

**Ratification of online votes**

The following motions were presented via email from the officers to the Ad. Council members

1. A 4% salary increases for each of the 3 staff members. (This is in accordance with the PMC recommendation for our churches.)
2. Christmas gifts in the same amounts as last year: \$1,000 for Pastor Phil; \$500 for Gladys; and \$500 for Dean.
3. Recommending Shawn Roberts to serve out the vacancy for the Central District Representative.

Motion by J.R. Gamble and seconded by E.A. Dunlap to ratify online votes  
motion passed

**Correspondence**

None

**Financial Reports**

Office Financial (August - October 2023)

Financial Statistical (August - October 2023)

Treasurer (August - October 2023)

Invested Funds (Third Quarter)

Motion by J.A. DeVincent and seconded by E.A. Dunlap to accept the financial reports  
motion passed

Update given on Howard and Beverly Potter estate.

### **Standing Committees**

Constitution

Nominating

Planning

Kingwood Church will be hosting Conference Sessions for us again.

Trustees for Conference House

Dishwasher had to be replaced

Hot water heater was replaced

Carpet will need replaced in the near future

Refrigerator will need replaced in the near future

Roof will need replace soon

### **Director's Report**

Regional Director

Motion by L.D. Kline and seconded by J.A. DeVincent to accept the Director's report  
motion passed

### **Commission Reports**

Pastoral Ministry Commission

- P.J. Scott gave an update on pastoral situation at the Mt. Pleasant Church

Church Ministry Commission

### **General Conference Institution Reports (Administrative Council, UF, WTS)**

University of Findlay

- Things are going well

Winebrenner Seminary

- Little lower enrollment

- Looking at budget items

Administrative Council

**Reports from Agencies** (including financial reports): {planned reports should be 5 minutes or less}

ARC Foundation - L.D. Kline

- Foundation took in a little over \$14,000 this year

- No further funds needed from ARC for this year

- Foundation wants to add Pastor Tim Beatty and Pastor Ben Tobias to the foundation board

- Phil will interview Scott Porterfield for the Journey about the Foundation

#### Camp Sonrise Mountain Board – R. Dix

- Fall retreats
  - o Junior High
    - 37 campers
    - 15 staff
  - o Senior High
    - 34 campers
    - 11 staff
- Recommend Jacob Vough as a new board member
- Camp Board has asked the conference to rescind “No Baptism” rule for campers at Camp Sonrise Mountain
  - o We will address this issue before we come to conference session in May

#### Grove Manor Board – E.A. Dunlap

- New administrator at the Caring Place
- Chaplains at all nursing home
- Trunk-N-Treat happened at all the facilities
- Caring Place personal care has been named the Purple Iris
- Walk of Tree happening at Woodcrest

#### Grove Manor Foundation – E.A. Dunlap

#### Christian Loving Fund - J.R. Gamble

- No meeting since June
- Financials - \$900,000–\$1,000,000 in the fund (a little more than half is donor restricted to help Pastors and Spouses in the nursing home)
- No report on CLF Sunday

Motion by J.A. DeVincent and seconded by S.M. Roberts to accept the agency reports motion passed

#### **Reports from Elected Ad. Council Members** {planned reports should be 5 minutes or less}

##### Northern District – M.H. Yarger

- Continue doing things with Pastors in the Northern district
- Would like to see some polity teachings with some of our Northern district pastors

##### Central District – S.M. Roberts

##### Southern District - T. McGraw

##### Member at Large – J.A. DeVincent

- Spoke about Exponential – Fresh Expressions and how it is impacting him and ultimately how it will impact his church. He highly recommended this for others.

##### Member at Large – J.R. Gamble

- Appreciated prayer breakfasts with other pastors

Motion by E.A. Dunlap and seconded by M.H. Yarger to accept the elected members reports – motion passed

**New Business/Other Reports**

**Date for Next Meeting – January 25, 2024**

**Adjournment**

- Motion by J.R. Gamble seconded by E.A. Dunlap to adjourn

D.E. Nolt closed in prayer